2025 NC IOLTA Information Update
Settlement Agent Form
(This form is only for settlement agents not licensed to practice law in NC)

Field A – REQUIRED

Name:_____

Company Name: _____

I am submitting this form to notify the NC IOLTA office of the following:
(check all that apply)
( ) Opening a new account (Fields A, B & D)
( ) Changes to company details (Fields A & C)
( ) Closing of an IOLTA account (Fields A & E)

Field B – Company Details – (required for all settlement agents opening their first NC IOLTA account.)

Company Name:_____

Address:_____

City, State, Zip:_____

Phone:_____ e-mail:_____

Field C– Changes to Company Details

Previous Company Name:_____

New Company Name:_____

Address:_____

Phone:_____ e-mail:_____

Field D - New IOLTA Account Information
The following settlement agent accounts have been established as NC IOLTA accounts:

Firm Name:_____

1. Account Name:_____
   Account Number:_____
   Bank Name:_____
   Date Opened:_____
2. Account Name:_____
   Account Number:_____
   Bank Name:_____
   Date Opened:_____

(For additional accounts, please attach a separate sheet.)

Field E – Closing an IOLTA Account
The following settlement agent NC IOLTA accounts have been closed:

Firm Name:_____

1. Account Name:_____
   Account Number:_____
   Bank Name:_____
   Date Closed:_____
2. Account Name:_____
   Account Number:_____
   Bank Name:_____
   Date Closed:_____

( )This company no longer has open IOLTA accounts

NC IOLTA · PO Box 25996 · Raleigh NC · 27611-5996
919-828-0477 (phone) · iolta@ncbar.gov